



**2014 ASCE PSWC Host  
San Diego State University**

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We are proud to announce San Diego State University's student chapter of the American Society of Civil Engineers (ASCE) will be hosting the 2014 ASCE Pacific Southwest Conference (PSWC) from April 3<sup>rd</sup> to April 5<sup>th</sup>. A total of 19 ASCE student chapters, professional industry engineers, faculty advisors, and volunteers will be attending this exciting event.

Students will apply their civil engineering knowledge and team dynamics to the test by competing in a variety of activities such as Concrete Canoe, Steel Bridge, Surveying, Geotechnical, Quiz Bowl, and much more. At this year's ASCE PSWC, our student chapter ranked 6<sup>th</sup> out of 17 schools. We are very excited to have another successful year on our very own campus!

Our goal is to make this conference the most memorable experience! As the host of the 2014 ASCE PSWC, we are responsible for planning, budgeting, and running the entire event. Our projected expense budget is \$112,000. We are in need of raising \$22,000 through sponsorships and fund raising events. Funds would be used for venues, catering, apparel, conference materials, printing/advertising, and making initial deposits. Enclosed is our sponsorship registration form. Your donation would help us achieve our financial goals.

San Diego State University's student chapter is registered as a sub-group of the American Society of Civil Engineers (ASCE) San Diego Section. The ASCE San Diego Section is a tax exempt 501(c)(3) non-profit organization. All donations are 100% tax deductible. Enclosed is a tax exempt letter from the ASCE San Diego Section and IRS W-9 Form. Conference event information can be found on our website: <http://pswc2014.weebly.com/>.

Feel free to contact us if you have any questions.

Sincerely,

Melanie Foronda  
2014 PSWC Fund Raising Co-Chair  
pswc2014.fundraisingchair.mf@gmail.com

Jaylee Williamson  
2014 PSWC Fund Raising Co-Chair  
pswc2014.fundraising.jw@gmail.com

CC: Jeniene Knight, 2014 SDSU PSWC Advisor

Enclosures



**2014 ASCE PSWC  
Sponsorship Registration Form**

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**April 3-5, 2014  
ASCE San Diego State University**

Thank you for your interest in sponsoring the 2014 ASCE Pacific Southwest Conference. Below is a description of each sponsorship level and the packages that you will receive for your generosity.

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**Event Sponsors: Concrete Canoe, Surveying, Geotechnical and Environmental**

For more information, please contact Amanda Corbett at [pswc2014.coordinator.ac@gmail.com](mailto:pswc2014.coordinator.ac@gmail.com).

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**Banquet Sponsor** **\$6,000**

Sponsorship includes all appreciation shown below in addition to special recognition at Awards Banquet.

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**Diamond Level Sponsor** **\$5,000**

Sponsorship includes all appreciation shown below in addition to Professional Development Day (PSWC Career Fair – table registration, (2) parking permits, (2) lunches).

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**Platinum Level Sponsor** **\$2,500**

Sponsorship includes all appreciation shown below in addition to (2) Awards Banquet Tickets.

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**Catering Sponsor** **\$1,500**

Sponsorship includes all appreciation shown below in addition to recognition at catered lunch.

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**Gold Level** **\$1,000**

Sponsorship will include all appreciation shown below in addition to recognition on conference t-shirts.

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**Beverage Cart Sponsor** **\$750**

Sponsorship will include all appreciation shown below in addition to corporate logo will be displayed during lunch.

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**Awards (Trophies) Sponsor** **\$500**

**Program Sponsor** **\$500**

**Conference T-shirts Sponsor** **\$500**

Sponsors will be recognized on the 2014 PSWC website and program.

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**2014 ASCE PSWC  
Sponsorship Registration Form**

**April 3-5, 2014  
ASCE San Diego State University**

Company: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

**Select your Sponsorship**

- \$6,000 Banquet
- \$5,000 Diamond Level
- \$2,500 Platinum Level
- \$1,000 Gold Level
- \$1,500 Catering (TH Lunch)
- \$1,500 Catering (FRI Lunch)
- \$1,500 Catering (SAT Lunch)
- \$750 Beverage Cart (Lunch)
- \$500 Banquet – Awards (Trophies)
- \$500 Programs
- \$500 T-Shirts

**Event Sponsorships**

- ~~Steel Bridge~~ Sponsored by T.Y. Lin International
- Concrete Canoe
- Surveying
- Geotechnical
- Environmental
- ~~Impromptu~~

For Event Sponsorship information, please contact Amanda Corbett at [pswc2014.coordinator.ac@gmail.com](mailto:pswc2014.coordinator.ac@gmail.com).

Please send your company logo to Melanie Foronda at [pswc2014.fundraisingchair.mf@gmail.com](mailto:pswc2014.fundraisingchair.mf@gmail.com).

Total Amount: \$ \_\_\_\_\_

Please make check payable to: **ASCE SDSU** with memo: **2014 SDSU PSWC**.

Please mail this form with payment to: ATTN: ASCE SDSU AMANDA CORBETT  
COLLEGE OF ENGINEERING  
SAN DIEGO STATE UNIVERSITY  
5500 CAMPANILE DRIVE  
SAN DIEGO CA 92182-1324

August 28, 2013

RE: ASCE San Diego Section EIN

To whom it may concern,

The San Diego Section of the American Society of Civil Engineers (ASCE) is registered as a tax exempt 501(c)(3) non-profit organization. The ASCE San Diego State University is a student chapter registered as a sub-group of the ASCE San Diego Section which the student chapter is authorized to use the ASCE San Diego Section's EIN #23-7381239.

Enclosed is the signed IRS Form W-9 for the ASCE San Diego Section.

If there are any questions, you may contact me at [knight.jeniene@gmail.com](mailto:knight.jeniene@gmail.com) or (858)663-0610.

Regards,



Jeniene Knight  
ASCE San Diego Section Treasurer

Enclosure



## Request for Taxpayer Identification Number and Certification

**Give Form to the  
 requester. Do not  
 send to the IRS.**

Print or type See Specific Instructions on page 2.	Name (as shown on your income tax return)	
	Business name/disregarded entity name, if different from above <b>American Society of Civil Engineers</b>	
	Check appropriate box for federal tax classification: <input type="checkbox"/> Individual/sole proprietor <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____ <input checked="" type="checkbox"/> Other (see instructions) ▶ <b>Non-profit</b>	
	<input type="checkbox"/> Exempt payee	
Address (number, street, and apt. or suite no.) <b>PO Box 1028</b>		Requester's name and address (optional)
City, state, and ZIP code <b>El Cajon, CA 92022</b>		
List account number(s) here (optional)		

<b>Part I Taxpayer Identification Number (TIN)</b>																				
Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see <i>How to get a TIN</i> on page 3.																				
	<table border="1" style="margin: auto;"> <tr><td colspan="9" style="text-align: center;">Social security number</td></tr> <tr><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td></tr> </table>	Social security number																		
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<b>Note.</b> If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.	<table border="1" style="margin: auto;"> <tr><td colspan="9" style="text-align: center;">Employer identification number</td></tr> <tr><td style="width: 20px; height: 20px;">2</td><td style="width: 20px; height: 20px;">3</td><td style="width: 20px; height: 20px;">-</td><td style="width: 20px; height: 20px;">7</td><td style="width: 20px; height: 20px;">3</td><td style="width: 20px; height: 20px;">8</td><td style="width: 20px; height: 20px;">1</td><td style="width: 20px; height: 20px;">2</td><td style="width: 20px; height: 20px;">3</td><td style="width: 20px; height: 20px;">9</td></tr> </table>	Employer identification number									2	3	-	7	3	8	1	2	3	9
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2	3	-	7	3	8	1	2	3	9											

<b>Part II Certification</b>	
Under penalties of perjury, I certify that:	
1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and	
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and	
3. I am a U.S. citizen or other U.S. person (defined below).	
<b>Certification instructions.</b> You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 4.	
<b>Sign Here</b>	Signature of U.S. person ▶  Date ▶ <b>8/28/2013</b>

**General Instructions**  
 Section references are to the Internal Revenue Code unless otherwise noted.

**Purpose of Form**  
 A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

**Note.** If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

**Definition of a U.S. person.** For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

**Special rules for partnerships.** Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.